

## WLMS IEQ Walkthrough Summary Spring 2017 - Room Observations (Responses)

Timestamp	Room Number or Location/Name:	Observation:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
5/22/2017 11:21:	232	01B. TEMPERATURE: Uncomfortable	Warm		x						
5/22/2017 10:14:	A38	02. AIR FRESHENERS	Air freshener spray	x							
5/22/2017 10:02:	A41	02. AIR FRESHENERS	Lysol in electronics cabinet	x							
5/22/2017 10:57:	B06	02. AIR FRESHENERS		x							
5/22/2017 9:53:1	C15	02. AIR FRESHENERS	Spray	x							
5/22/2017 11:11:	212	03. FOOD: Unsealed, left in room, dirty lunch boxes		x							
5/22/2017 11:12:	A10	03. FOOD: Unsealed, left in room, dirty lunch boxes	Food in cabinets	x							
5/22/2017 9:53:5	A77	03. FOOD: Unsealed, left in room, dirty lunch boxes	Unsealed food in cabinet above sink	x							
5/22/2017 10:58:	B05	03. FOOD: Unsealed, left in room, dirty lunch boxes	Food needs plastic container	x							
5/22/2017 10:16:	B14	03. FOOD: Unsealed, left in room, dirty lunch boxes	Chips need to be in plastic box	x							
5/22/2017 10:45:	B48	03. FOOD: Unsealed, left in room, dirty lunch boxes	Top for candy	x							
5/22/2017 10:57:	206	04: VENTS: Dirty, obstructed (Wall, Ceiling)			x						
5/22/2017 11:14:	217	04: VENTS: Dirty, obstructed (Wall, Ceiling)			x						
5/22/2017 11:27:	246	04: VENTS: Dirty, obstructed (Wall, Ceiling)			x						
5/22/2017 10:36:	B36	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Vent is blocked	x		Building Warranty					
5/22/2017 10:44:	B49	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Vent closed		x	building warranty					
5/22/2017 10:18:	Boys and girls bathroom vents by cafeteria	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Vents are dusty		x						
5/22/2017 10:10:	C05	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Vent is closed		x	Building Warranty					
5/22/2017 10:12:	Staff lounge	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Ceiling vent filter needs cleaning		x						
5/22/2017 9:47:0	Stair D	04: VENTS: Dirty, obstructed (Wall, Ceiling)	No cover and filter failing.		x				5/26/17		
5/22/2017 11:05:	211	05: TEMPERATURE SENSORS: Blocked		x							

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5/22/2017 11:33:	211	05: TEMPERATURE SENSORS: Blocked		x							
5/22/2017 11:17:	224	06: CLEANLINESS: Dust, trash			x						
5/22/2017 11:20:	230	06: CLEANLINESS: Dust, trash	Remove books from under sinks	x							
5/22/2017 11:21:	230	06: CLEANLINESS: Dust, trash	Change cardboard boxes to plastic boxes	x							
5/22/2017 11:23:	243	06: CLEANLINESS: Dust, trash	Cardboard boxes	x	x						
5/22/2017 11:25:	243	06: CLEANLINESS: Dust, trash	Lots of cardboard boxes	x	x						
5/22/2017 10:12:	B12	06: CLEANLINESS: Dust, trash	Dusty vending machines		x						
5/22/2017 10:51:	B29	06: CLEANLINESS: Dust, trash	Dust on top of cabinets		x						
5/22/2017 10:28:	B34	06: CLEANLINESS: Dust, trash	Dust		x						
5/22/2017 10:44:	B48	06: CLEANLINESS: Dust, trash	Organization	x							
5/22/2017 10:29:	B69	06: CLEANLINESS: Dust, trash	Dust		x						
5/22/2017 9:57:5	Boys locker	06: CLEANLINESS: Dust, trash	Lockers dusty		x						
5/22/2017 9:52:4	C13	06: CLEANLINESS: Dust, trash	Boxes in office	x							
5/22/2017 11:05:	Glass stairwell	06: CLEANLINESS: Dust, trash	Dusty		x						
5/22/2017 11:04:	Glass stairwell beams	06: CLEANLINESS: Dust, trash	Need dusting		x						
5/22/2017 10:01:	Gym bleachers	06: CLEANLINESS: Dust, trash	Dust and sunflower seeds		x						
5/22/2017 10:03:	Gym office window	06: CLEANLINESS: Dust, trash	Sticky notes on glass	x							
5/22/2017 10:24:	Kitchen	06: CLEANLINESS: Dust, trash	Whole area		x						
5/22/2017 10:21:	Stage area and storage	06: CLEANLINESS: Dust, trash			x						
5/22/2017 10:27:	B70	07: PESTS: Signs of infestation (fecal matter)	Mice dropping custodial closet		x						
5/22/2017 10:15:	B12	08: CEILING TILES: Stained, broken, holes, painted	18" clearance	x							
5/22/2017 10:51:	B29	08: CEILING TILES: Stained, broken, holes, painted	Ceiling tile stain by window		x	Building Warranty			5/26/17		
5/22/2017 10:41:	B46	08: CEILING TILES: Stained, broken, holes, painted	Ceiling tile misplaced		x	Building Warranty			5/26/17		
5/22/2017 10:43:	B47	08: CEILING TILES: Stained, broken, holes, painted	Ceiling tile misplaced		x	Building Warranty			5/26/17		

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5/22/2017 10:47:	B50	08: CEILING TILES: Stained, broken, holes, painted	2 tiles stained by window		x	Building Warranty			5/26/17		
5/22/2017 10:30:	B68	08: CEILING TILES: Stained, broken, holes, painted	18 ft clearance	x							
5/22/2017 10:20:	Cafeteria stained tile by window	08: CEILING TILES: Stained, broken, holes, painted			x						
5/22/2017 9:48:4	203	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	book holder	x							
5/22/2017 9:54:4	205	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES		x							
5/22/2017 10:53:	205	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES		x							
5/22/2017 9:57:3	206	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Non plastic container	x							
5/22/2017 10:58:	208	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES		x							
5/22/2017 11:00:	209	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES		x							
5/22/2017 11:03:	211	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES		x							
5/22/2017 11:31:	211	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES		x							
5/22/2017 11:10:	212	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES		x							
5/22/2017 11:16:	224	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES		x							
5/22/2017 11:22:	243	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES		x							
5/22/2017 11:26:	246	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES		x							
5/22/2017 11:20:	248	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES		x							
5/22/2017 11:25:	251	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES		x							
5/22/2017 11:16:	A20	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Fan by desk	x							

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5/22/2017 11:11:	A57	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Kuerig machine	x							
5/22/2017 10:13:	B12	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Toaster	x							
5/22/2017 10:15:	B14	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Fan	x							
5/22/2017 9:52:5	C13	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Fan	x							
5/22/2017 9:51:2	C14	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Gym office has a fan	x							
5/22/2017 10:25:	Kitchen	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	2 fans	x							
5/22/2017 10:58:	206	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	paper flowers, vent blocked	x							
5/22/2017 11:33:	211	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Flags	x							
5/22/2017 11:14:	217	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.		x							
5/22/2017 11:15:	218	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.		x							
5/22/2017 11:21:	232	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Fabrics on wall	x							
5/22/2017 11:24:	243	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Should put in plastic	x							
5/22/2017 11:24:	249	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.		x							

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5/22/2017 10:43:	A20	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Fabric wall hangings	x							
5/22/2017 10:45:	A20	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Table cloth	x							
5/22/2017 10:46:	A20	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Costumes need to be properly	x							
5/22/2017 10:00:	A41	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Fabric tablecloth	x							
5/22/2017 9:58:5	A43	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Small fake xmas tree	x							
5/22/2017 10:04:	A75	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Fabric bulletin board	x							
5/22/2017 10:57:	B4	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Blanket	x							
5/22/2017 10:34:	Electrical room exterior door	13. AIR GAPS: Structural or physical gaps around exit doors			x	Building Warranty					
5/22/2017 10:32:	Entrance door gap by cafeteria	13. AIR GAPS: Structural or physical gaps around exit doors			x	Building Warranty					
5/22/2017 9:55:3	Gym door	13. AIR GAPS: Structural or physical gaps around exit doors	In front of storage closet		x	Building warranty					
5/22/2017 9:50:2	Gym door by ladies lockerroom left side	13. AIR GAPS: Structural or physical gaps around exit doors			x	Building warranty					
5/22/2017 10:34:	Mechanical room exterior door gaps	13. AIR GAPS: Structural or physical gaps around exit doors			x	Building Warranty					
5/22/2017 11:24:	243	14. MATERIALS/CHEMICALS: Improperly stored or marked	Ice melt	x							

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5/22/2017 11:05:	A15	14. MATERIALS/CHEMICALS: Improperly stored or marked	2 tubs Petroleum oil stored & 2 ladders	x	x				Equipment is properly stored for elevator		
5/22/2017 9:58:1	A43	14. MATERIALS/CHEMICALS: Improperly stored or marked	Stored too high above cabinets & materials need to be tidied	x							
5/22/2017 10:16:	A68	14. MATERIALS/CHEMICALS: Improperly stored or marked	Materials stored too high in closet	x							
5/22/2017 9:57:3	C11	15. FLOORS: Coverings not level or secure (tile, carpets, wood board, etc.)	Need base around cabinet		x	Building Warranty			5/26/17		
5/22/2017 10:57:	206	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place		x							
5/22/2017 10:59:	208	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place		x							
5/22/2017 11:00:	209	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place		x							
5/22/2017 10:27:	B32	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place		x							
5/22/2017 10:55:	B11 staff bathroom ADA padding missing	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	Plumbing cover missing		x	Building Warranty			Confusion looking at this bathroom, the adjacent bathroom has ADA compliance		
5/22/2017 10:41:	B40 and storage room	26. ELECTRICAL EQUIPMENT: Near sinks or source of water	3ft clearance	x	x						
5/22/2017 9:51:0	C14	26. ELECTRICAL EQUIPMENT: Near sinks or source of water	3' clearance	x	x						
5/22/2017 10:22:	Stage panels	26. ELECTRICAL EQUIPMENT: Near sinks or source of water	3 ft clearance move music storage	x	x						
5/22/2017 10:08:	A70	30. AWNINGS: Not secured, leaks	Food needs to be stored in bin above sink cabinet	x							
5/22/2017 11:01:	208	non issued furniture	Cork board	x							
5/22/2017 10:54:	205		Bins stacked too high	x							
5/22/2017 10:56:	206		Coffe pot	x							
5/22/2017 11:10:	212		Bug smell	x							
5/22/2017 11:12:	212		Stacked too high	x							

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5/22/2017 9:51:2	A44		7 lamps boughtat Walmart	x					Instructional Items for Lesson		